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**STATE OF DELAWARE**  
**BOARD OF NURSING HOME ADMINISTRATORS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF NURSING HOME ADMINISTRATORS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, November 13, 2018 at 1:00 p.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904</b>
<b>MINUTES FOR APPROVAL:</b>	<b>January 8, 2019</b>

**MEMBERS PRESENT**

Michael Salitsky, Professional Member, President  
Ray Quillen, Professional Member, Vice-President  
Georgia Lane, Healthcare Member  
Gwendolyn Benton, Public Member  
Cecilia Jones, Public Member  
Timothy Bane, Public Member  
Eleanor Allione, Public Member

**MEMBERS ABSENT**

J.R. Payne, Jr., Professional Member  
Jenifer Vaughn, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Patricia Davis, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II  
Mary Veenema, Administrative Specialist II

**OTHERS PRESENT**

There were no others present.

**CALL TO ORDER**

Mr. Salitsky called the meeting to order at 1:02 p.m.

**REVIEW OF MINUTES**

A motion was made by Ms. Jones, seconded by Ms. Allione, to approve the minutes from the September 11, 2018 meeting as presented. The motion carried unanimously.

## **UNFINISHED BUSINESS**

### **Compliance to Final Order – J. Andrew Byrd, #H1-0000902**

The Board received a letter to the Board from the Vice-President and General Counsel for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order. The letter added that Mr. Byrd has submitted a full reinstatement packet to the Board of Virginia and was to be on their September 12, 2018 meeting agenda but was cancelled due to weather. To date there was no rescheduling of the meeting set.

### **Review and Consider Recommendation of Chief Hearing Officer**

The Board reviewed and voted on the recommendation of the Chief Hearing Officer for Dennis Walton at the September meeting and will review and consider the Final Order at the January 8, 2019 meeting.

## **NEW BUSINESS**

### **Review and Consider Consent Agreement – Dean Reid, #H1-0000825**

After review, a motion was made by Mr. Salitsky, seconded by Ms. Allione, to accept the Consent Agreement of Dean Reid as written. The motion carried unanimously.

### **Ratify Nursing Home Administrator Applications**

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the ratified nursing home administrator applications of Jessica Rochester and Renee Girard. The motion carried unanimously.

### **Request for Approval of Continuing Education**

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve the requests for continuing education as follows:

**Health Care Association of New Jersey (HCANJ)**  
HCANJ 70<sup>th</sup> Annual Convention and Expo, 18 hours

The motion carried unanimously.

### **Review Final AIT Progress Reports**

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve the final AIT progress report of Finda Menjor-Kromah and approve her to sit for the examination. The motion carried unanimously.

### **Review of AIT Applications**

After review, a motion was made by Mr. Quillen, seconded by Ms. Benton, to approve Chelsea Clifton for a 9 month AIT program contingent upon receipt of her college transcripts. The motion was carried by Ms. Lane, Ms. Jones, Mr. Bane and Ms. Allione. Mr. Salitsky recused himself.

## **CORRESPONDENCE**

There was no correspondence.

### **OTHER BUSINESS BEFORE THE BOARD**

Ms. Witte advised that Rawlida Goring has an AIT that is expired. Her two years to pass the exam ended on September 27, 2018. She has made 3 ½ attempts at passing the exam but has failed all of them. There was no other business before the Board. Her first two attempts were under the old examination. Her third attempt was under the new two-part examination. She was approved to sit for the only the NHA part of the exam in September and took it the week of November 5, 2018 but no scores have been retrieved as of yet and there is a pending approval requested to sit for the Core part of the exam. Per Board Rule 2.6.1 she has 4 attempts only within a two year period.

After a brief discussion, the Board agreed to approve Ms. Goring's request to sit for the Core part of the examination and she will need to come before the Board to proceed further.

### **PUBLIC COMMENT**

There was no public comment.

### **NEXT MEETING**

The next meeting will be January 8, 2019 at 1:00 p.m. in Conference Room B.

### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to adjourn the meeting at 1:42 p.m. The motion carried unanimously.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II